



Summer Program 2025 ~ Change of Schedule Form

Student's Name: _____ Date of Request: ____/____/____

☐-Infant

☐-Toddler

☐-Primary 1

☐-Primary 2

Please indicate only the week(s) needing change. The top gray line is the **OLD** Schedule / next black line is the **NEW** Schedule.

		Schedule	5 Full Days \$260 week	5 1/2 Days \$195 week	4 Full Days \$225 week	4 1/2 Days \$180 week	3 Full Days \$195 week	3 1/2 Days \$155 week
Wk 1 **	May 27 -- 30	Old Schedule >>	**NO School or ED on Monday, 05/26/2025 MARK correct column ▶▶		☐ T W T H F	☐ T W T H F	☐ T W T H F	☐ T W T H F
		New Schedule >>			☐ T W T H F	☐ T W T H F	☐ T W T H F	☐ T W T H F
Wk 2	June 2 -- 6	Old Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
		New Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
Wk 3	June 9 -- 13	Old Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
		New Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
Wk 4 **	June 16 -- 18, 20	Old Schedule >>	**NO School or ED on Thursday, 06/19/2025 MARK correct column ▶▶		☐ M T W F	☐ M T W F	☐ M T W F	☐ M T W F
		New Schedule >>			☐ M T W F	☐ M T W F	☐ M T W F	☐ M T W F
Wk 5	June 23 -- 27	Old Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
		New Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
Wk 6 **	June 30, July 1 -- 3	Old Schedule >>	**NO School or ED on Friday, 07/04/2025 MARK correct column ▶▶		☐ M T W T H	☐ M T W T H	☐ M T W T H	☐ M T W T H
		New Schedule >>			☐ M T W T H	☐ M T W T H	☐ M T W T H	☐ M T W T H
Wk 7	July 7 -- 11	Old Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
		New Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
Wk 8	July 14 -- 18	Old Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
		New Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
Wk 9	July 21 -- 25	Old Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
		New Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
Wk 10	July 28 - 31, Aug 1	Old Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F
		New Schedule >>	☐ M - F	☐ M - F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F	☐ M T W T H F

COMMENTS:

For office use: Request received ____/____/____

rv 04/30/2025

☐-Confirmed with parents

☐-Teacher notified

☐-Staffing: ☐-additional staffing needed ☐-no staffing change needed

☐ -Front Office notified ☒ Front Office - Procure updated _____

☐-Business Office notified ☒ B.O. Excel _____ ☒ Account ledger billed _____